

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 MARCH 2012 TO 30 JUNE 2012**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD  
1 MARCH 2012 TO 30 JUNE 2012**

|    | <b>MATTER TO BE DECIDED</b>  | <b>DECISION MAKER AND DATE</b> |                            |
|----|--|--------------------------------|----------------------------|
| 1  | Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001. | Executive Board                | Not before 1st March, 2012 |
| 2  | Approval of Core Strategy Modifications For Public Consultation  | Executive Board                | 29 March 2012              |
|    |  | Council                        | 18 April 2012              |
| 3  | To give permission to The Bankfield School to apply for Presumption and the development of a Post 16 Centre  | Executive Board                | 29 March 2012              |
| 4  | To consider the Recommendations of the National Autistic Society's Review of Autism Provision in Halton  | Executive Board                | 29 March 2012              |
| 5  | Enterprise Game Business Plan 2012-2015  | Executive Board                | 15 March 2012              |
| 6  | Shared Services Youth Offending Provision  | Executive Board                | 14 June 2012               |
| 7  | Capital Programme - Schools Capital Grant Allocations  | Executive Board                | 1 March 2012               |
| 8  | Academy Status   | Executive Board                | 29 March 2012              |
| 9  | Free School Consultation - The Heath Sixth Form  | Executive Board                | 29 March 2012              |
| 10 | Public Health Responsibilities and Transition Guidance   | Executive Board                | Not before 1st March, 2012 |
|    |  | Executive Board                | Before 31 December 2012    |

|    | <b>MATTER TO BE DECIDED</b>   | <b>DECISION MAKER AND DATE</b> |                            |
|----|---|--------------------------------|----------------------------|
| 11 | Tenancy Strategy  | Executive Board                | Not before 1st June, 2012  |
| 12 | Turning off Street Lights on High Speed Roads (over 40 mph Speed Limit)           | Executive Board                | 29 March 2012              |
| 13 | Approval of Consultation on Local Development Order for Daresbury Enterprise Zone | Executive Board                | Not before 1st March, 2012 |

| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---------------------------------------|------------------------------------|-----------------------------|------------------------------|
|--------------|-------------------------|---------------------------------------|------------------------------------|-----------------------------|------------------------------|

### Physical Environment Portfolio

|  |  |  |   |   |   |
|--|--|--|---|---|---|
| Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001. | Executive Board<br>Not before 1st March, 2012                    |  | Management Team, Safer PPB, Environment and Urban Renewal PPB.  | Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990. | Tim Gibbs<br><a href="mailto:Tim.Gibbs@halton.gov.uk">Tim.Gibbs@halton.gov.uk</a> |
| Approval of Core Strategy Modifications For Public Consultation  | Executive Board<br>29 March 2012<br><br>Council<br>18 April 2012 |  | Consultation will be undertaken with the general public on the modifications that resulted from the Core Strategy Examination Hearing Sessions. | Core Strategy Modifications - available at Main Libraries and HDL's   | Tim Gibbs<br><a href="mailto:Tim.Gibbs@halton.gov.uk">Tim.Gibbs@halton.gov.uk</a> |

### Children Young People and Families Portfolio

|   |                                  |  |  |  |  |
|---|----------------------------------|--|--|--|--|
| To give permission to The Bankfield School to apply for Presumption and the | Executive Board<br>29 March 2012 |  | Schools and Riverside College; Young people; Unions; | Raising the Participation Age: supporting local areas to deliver | Ann McIntyre<br><a href="mailto:ann.mcintyre@halton.gov.uk">ann.mcintyre@halton.gov.uk</a> |
|---|----------------------------------|--|--|--|--|

| <b>Key Decision</b>   | <b>Decision-Maker and Date</b>   | <b>Brief Summary of Decision to be Taken</b> | <b>Consultees and Consultation method</b>   | <b>Relevant Background Reports</b>   | <b>Lead Officer Contact Details</b>   |
|---|----------------------------------|--|---|--|---|
| development of a Post 16 Centre   |                                  |  | Businesses; Communities; 14-19 partnership; Dioceses; Primary Care Trust; Representations should be made to the Strategic Director Children and Enterprise. | DCSF 2009 <a href="http://www.dcsf.gov.uk">www.dcsf.gov.uk</a> ; Expanding a maintained mainstream school by enlarging or adding a sixth form - a guide for local authorities and governing bodies; <a href="http://www.dscf.gov.uk">www.dscf.gov.uk</a> |   |
| To consider the Recommendations of the National Autistic Society's Review of Autism Provision in Halton | Executive Board<br>29 March 2012 |  | All Halton's Schools and Colleges; Health Organisations; Neighbouring Authorities; Voluntary Organisations; Elected Members.                                | The Review of Autism Provision in Halton - National Autistic Society Recommendations   | Jennifer John<br><a href="mailto:jennifer.john@halton.gov.uk">jennifer.john@halton.gov.uk</a> |
| Enterprise Game Business Plan 2012-2015   | Executive Board<br>15 March 2012 |  | Procurement, Financial Services, Legal and Enterprise Departments.  | Enterprise Game Business Plan 2012-2015; Enterprise Game Business Plan Executive Summary;  | Ann McIntyre<br><a href="mailto:ann.mcintyre@halton.gov.uk">ann.mcintyre@halton.gov.uk</a>    |

| Key Decision  | Decision-Maker and Date         | Brief Summary of Decision to be Taken | Consultees and Consultation method   | Relevant Background Reports  | Lead Officer Contact Details  |
|---|---------------------------------|---------------------------------------|--|--|---|
|   |                                 |                                       |  | Executive Board report. All documents are available for inspection at Grosvenor House, Runcorn |   |
| Shared Services Youth Offending Provision             | Executive Board<br>14 June 2012 |                                       | Warrington Borough Council, Cheshire East, Cheshire West and Chester, Youth Justice Board, Health, Police and Probation.   | One YOT options  | Gerald Meehan<br><a href="mailto:gerald.meehan@halton.gov.uk">gerald.meehan@halton.gov.uk</a> |
| Capital Programme - Schools Capital Grant Allocations | Executive Board<br>1 March 2012 |                                       | Property services have been consulted in order to determine the maintenance requirements. The Local Education Investment Group will be consulted to determine the Basic Need requirements. | None.  | Ann McIntyre<br><a href="mailto:ann.mcintyre@halton.gov.uk">ann.mcintyre@halton.gov.uk</a>    |

| Key Decision                                    | Decision-Maker and Date          | Brief Summary of Decision to be Taken | Consultees and Consultation method   | Relevant Background Reports  | Lead Officer Contact Details   |
|---|----------------------------------|---------------------------------------|--|--|--|
|   |                                  |                                       | Any person wishing to make representations should do so in writing to Ann McIntyre or Katrina Hall, at Grosvenor House, Runcorn, before 29 February 2012.  |  |  |
| Academy Status                                  | Executive Board<br>29 March 2012 |                                       | Financial Services and Procurement, Halton Borough Council.<br><br>Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director, Children and Enterprise, Municipal Building, Kingsway, Widnes by 9 March 2012. | Local Authority Central Spend Equivalent Grant (LACSEG) Guidance                     | Ann McIntyre<br><a href="mailto:ann.mcintyre@halton.gov.uk">ann.mcintyre@halton.gov.uk</a> |
| Free School Consultation - The Heath Sixth Form | Executive Board<br>29 March 2012 |                                       | Secondary Schools in Halton, Riverside College, Diocesan Authorities and other Children's Trust Partners.  | The Heath Sixth Form leaflet; Free School Update (14-19 Partnership) 26 January 2012 | Ann McIntyre<br><a href="mailto:ann.mcintyre@halton.gov.uk">ann.mcintyre@halton.gov.uk</a> |

| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method  | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---------------------------------------|---|-----------------------------|------------------------------|
|              |                         |                                       | Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director, Children and Enterprise, Municipal Building, Kingsway, Widnes by 9 March 2012. |                             |                              |

#### Health and Adults Portfolio

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|--|---|--|---|--|--|
| Public Health Responsibilities and Transition Guidance | Executive Board<br>Not before 1st March, 2012<br><br>Executive Board<br><br>Before 31 December 2012 |  | Health PPB, Children, Young People and Families PPB NHS Partner Organisations and staff. Attendance at relevant meetings to present and discuss the key issues. | Documents will be available during the consultation process. | Dwayne Johnson<br>Tel: 0151 471 7548<br><a href="mailto:dwayne.johnson@halton.gov.uk">dwayne.johnson@halton.gov.uk</a> |
|--|---|--|---|--|--|



| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---------------------------------------|------------------------------------|-----------------------------|------------------------------|
|--------------|-------------------------|---------------------------------------|------------------------------------|-----------------------------|------------------------------|

**Neighbourhood Leisure and Sport Portfolio and Health and Adults Portfolio**

|                  |  |  |  |   |   |
|------------------|--|--|--|---|---|
| Tenancy Strategy | Executive Board<br>Not before 1st June, 2012 |  | <p>Registered providers of social housing via emails and meetings;<br/>Existing social housing tenants via their respective landlords' newsletters and other means of communication;<br/>Prospective social housing tenants who are registered on the Council's waiting list in writing; General public via the Council's website and Inside Halton.</p> <p>Any person wishing to make representations should do so in writing to Joanne Sutton, Runcorn Town Hall by 23 April 2012.</p> | Halton Tenancy Strategy 2012 available from Runcorn Town Hall, Heath Road Runcorn WA7 5TD | Joanne Sutton<br><a href="mailto:joanne.sutton@halton.gov.uk">joanne.sutton@halton.gov.uk</a> |
|------------------|--|--|--|---|---|

| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---------------------------------------|------------------------------------|-----------------------------|------------------------------|
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### Transportation Portfolio

|   |                                  |  |   |  |  |
|---|----------------------------------|--|---|--|--|
| Turning off Street Lights on High Speed Roads (over 40 mph Speed Limit) | Executive Board<br>29 March 2012 |  | Residents and the travelling public will be consulted by use of the website and press releases.<br><br>Any person wishing to make representations should do so in writing to Ian Leivesley, Strategic Director Policy and Resources, Municipal Building, Kingsway, Widnes before 29 March 2012. | The results of consultation together with details of decisions taken by other local authorities and the coroners on other areas will be submitted to the Executive Board | Stephen Rimmer<br><a href="mailto:stephen.rimmer@halton.gov.uk">stephen.rimmer@halton.gov.uk</a> |
|---|----------------------------------|--|---|--|--|

### Economic Development Portfolio

|   |   |  |  |  |   |
|---|---|--|--|--|---|
| Approval of Consultation on Local Development Order for Daresbury Enterprise Zone | Executive Board<br>Not before 1st March, 2012 |  | Consultation will be undertaken with the general public and those stakeholders with land, business or other interests in the Daresbury area.<br><br>Any person wishing to make | Local Development Order documentation. | Tim Gibbs<br><a href="mailto:Tim.Gibbs@halton.gov.uk">Tim.Gibbs@halton.gov.uk</a> |
|---|---|--|--|--|---|

| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method   | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---------------------------------------|--|-----------------------------|------------------------------|
|              |                         |                                       | representations should do so in writing to Tim Gibbs, Divisional Manager, Rutland House Runcorn by 1 March 2012. |                             |                              |

**NOTE**

***The following Members comprise the Executive Board:***

- Leader – Councillor Polhill
- Deputy Leader and Resources Portfolio Holder – Councillor Wharton
- Children, Young People and Families Portfolio Holder – Councillor Swain
- Health and Adults Portfolio Holder – Councillor Wright
- Neighbourhood, Leisure and Sport Portfolio Holder – Councillor Harris
- Community Safety Portfolio Holder – Councillor D. Cargill
- Environmental Sustainability Portfolio Holder – Councillor Nelson
- Economic Development Portfolio Holder – Councillor Jones
- Physical Environment Portfolio Holder – Councillor McInerney
- Transportation Portfolio Holder – Councillor Stockton